



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

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ADVERTISEMENT

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Harry Gwala District Municipality hereby invites reputable suitable and experienced service providers for the consolidation, editing and printing of Harry Gwala District Municipality annual report.

Specification:

- Consolidation, editing and printing of 20 copies of 2022/2023 Harry Gwala District Municipality annual report.
- Annual report consists of 862 pages.

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Central Supplier database registration
- A signed MBD4 form must be submitted with all Bids (available on our website and reception).
- Utility bill: municipal statement/lease agreement/affidavit confirming non-payment of municipal services.

The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- Your company must be registered on municipal database and central supplier database.
- 80/20 Preference points system will be used in Evaluation.
- A total of 20 points will be allocated for Specific goals.

Allocation of points for specific goals

Specific goals	Number of points 80/20	Verification
Reconstruction & Development Program goals (RDP)		
Enterprise located within the KZN province	20	Utilities: directors or co. affidavit CSD
Enterprise located outside province	10	Utilities: directors or co. affidavit CSD

CLOSING DATE

The closing date for the bidders is on ²⁶ **February 2024 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"Annual report"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed, or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Mr. Z. Mtolo** on 039 834 8700 during working hours.



GM SINEKE

Municipal Manager