



HARRY GWALA DISTRICT MUNICIPALITY

“Together We Deliver and Grow”

OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

Tel: (039) 834 8707 Fax: (039) 834 1701

Email: kunenes@harrygwalam.gov.za

ADVERTISEMENT

BID NOTICE

Bids are hereby invited from qualified and experienced Bidders for the provision of the following service for the Harry Gwala District municipality.

PROJECT NAME	TENDER NUMBER	CLOSING DATE
PROVISION INSURANCE SERVICES FOR HARRY GWALA DISTRICT MUNICIPALITY FOR A PERIOD OF 36 MONTHS.	Contract No. HGDM 833/HGDM/2023	24 April 2024 @ 12h00

Invalid or non-submission of the following documents will lead to immediate disqualification.

- Central Supplier database registration
- Utility bill: municipal statement/lease agreement/affidavit confirming non-payment of municipal services
- JV Agreement (if applicable).
- A signed MBD4 form must be submitted with all bids (available on our website or at reception)

The following will apply in all the above bids:

- Valid tax certificate or SARS pin
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- All tenders must be valid for 90 days after the tender closing date.
- 80/20 Preference point system will be used in Evaluation. Functionality will be calculated first.
- Specific goals will be used for preferential points scoring.
- All tenders above R10 million must have audited annual financial statements.

SPECIFIC GOALS

Specific Goals	Weight	Verification
Ownership Goals		
1. Promotion of black owned enterprises 100 black owned.	10	A certified ID Copies of directors, a certified Company registration, CSD and Shareholders certificates.

2. Promotion of women owned enterprises more than 50% women owned.	5	A certified ID Copies of directors, a certified Company registration, CSD and Shareholders certificates.
3. Promotion of black owned enterprises more than 50% youth owned	5	A certified ID Copies of directors, a certified Company registration, CSD and Shareholders certificates.

COLLECTION OF BID DOCUMENTS

Bid documents may be collected from the **29 March 2024** between **09h00 to 16h00** at Harry Gwala District Municipality Offices, Finance Services Department, situated at Ixopo 40 Main Street, Ixopo 3276. Tender documents will be issued upon payment of a non-refundable cash fee of **R500 .00** each. Bid documents can also be downloaded on municipal website: www.harrygwaladm.gov.za

CLOSING DATE


The closing date for the bids is as per the table above. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the contract number and project name on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, IXOPO before the closing date and time. Telegraphic, telexed or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the bid.

BID ENQUIRIES

All bid enquiries and other matters shall be directed to the Manager: Asset Management: Mr. P. Xolo during working hours on Tel.:039-834 8700.



GM. Sipeke
Municipal Manager