



# HARRY GWALA DISTRICT MUNICIPALITY

“Together We Deliver and Grow”

## OFFICE OF THE MUNICIPAL MANAGER

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### INVITATION TO BID: ANNUAL CONTRACTS

Harry Gwala District Municipality hereby requests bids from competent service providers for the execution of the following services for the period of 24 months upon a call out.

ITEM	CONTRACT NAME	CONTRACT BRIEF DEESCRPTION	CONTRACT NUMBER
1	Contract to provide electrical, mechanical and plant hire services	The scope of works under electrical service entails the supply, repair and maintenance of electric motors, electric panels and other electrical components. Mechanical service entails the supply, repair and maintenance of diesel engines, all types of pumps and other mechanical equipment which includes compressors, blowers, stirrers etc. within the Harry Gwala District Municipality area of jurisdiction. The service will be shared between 2 service providers	<b>HGDM528/HGDM/2017</b>
2	Contract to supply plumbing material	The scope of works entails the supply and delivering of pipes, fittings, valves, water meters etc. related to water and sewerage infrastructure. The service will be shared between 3 service providers	<b>HGDM529/HGDM/2017</b>
3	Contract to supply water chemicals	The scope of works entails supply of all necessary dosing pumps and chemicals which includes coagulants flocculants chemicals for the purification of water and wastewater at the treatment works and rural schemes operated by Harry Gwala District Municipality. The service will be shared between 2 service providers	<b>HGDM530/HGDM/2017</b>
4	Contract to supply fuel and oil	The scope of works entails the supply of fuel and oil to Harry Gwala District Municipality Schemes where a significant number of water supply schemes which uses diesel, engine oil, two strokes oil and petrol for truck generators and grass cutters. The service will be shared between 3 service providers	<b>HGDM531/HGDM/2017</b>
5	Contract to supply and maintenance of mobile toilets	The scope entails supplying, installation and maintenance of Mobile toilets for sanitation purposes within the Harry Gwala District Municipality	<b>HGDM532/HGDM/2017</b>

## **DOCUMENTS**

Bid documents will be available from 07 February 2017 between 8:00 am to 4: pm from Finance Department (40 Main Street Ixopo) upon a non-refundable fee of R300 will be charged per document.

## **COMPULSORY BRIEFING MEETING**

A compulsory clarification meeting will be held on the **09 February 2017** in the Municipal boardroom at 10h30

## **Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:**

- Valid tax clearance certificate or SARS pin
- Certified Copies of company or CC documents together with certified copies of members' IDs
- Company Profile
- Central Supplier database registration

The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT(if applicable)
- All bids submitted shall be valid for 90 days after the tender closing date
- A signed MBD4 form must be submitted with all Bids (available on our website and reception)
- A valid B-BBEE status level verification certificate must be submitted to claim preference points.
- 90/10 Preference points system will be used in Evaluation.
- Your company must be registered on municipal database

## **CLOSING DATE**

The closing date for the bidders is **on 17 February 2017 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the name of the project on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

**BID ENQUIRIES**

All tender enquiries and all other matters shall be directed to Executive Director: Water Services:  
**Mr.N.Biyase** on 039 834 3939 during working hours

**Mrs A.N. Dlamini**

**Municipal Manager**