



## **WRITTEN PRICE QUOTATIONS**

### **REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS / PROPOSALS FOR INVENTORY MANAGEMENT SYSTEM**

Proposals are hereby invited from reputable, suitable qualified and experienced service providers to assist the municipality with the development of an appropriate internal control system for the management of inventory at the District Municipality's workshops.

#### **SPECIFICATION**

The District Municipality requires a relevant and innovative solution that addresses all the core inventory management issues inclusive of but not limited to;

- An effective internal control environment,
- Introduction of best practice inventory management procedures,
- Minimisation of investment in inventory,
- Identification and reduction of waste of inventory and
- To produce an inventory management system that responds to the needs of core business.

#### **Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:**

- Original valid tax clearance certificate
- Certified Copies of company or CC documents together with certified copies of members' IDs.
- Company Profile

The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT
- All quotations submitted shall be valid for 30 days after the tender closing date
- A signed MBD4 form must be submitted with all Bids (available on our website and reception)
- Certified or original valid B-BBEE status level verification certificate must be submitted to claim preference points.
- 80/20 Preference points system will be used in Evaluation.

- Your company must be registered on municipal database

### **CLOSING DATE**

The closing date for the bidders is **on 12 April 2016 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"Inventory Management"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipality, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

### **BID ENQUIRIES**

All tender enquiries and all other matters shall be directed in writing to **Ms.T Dandala** on 039 834 8700 during working hours

**Mr M Mkatu**

**Acting Municipal Manager**