



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

Tel: (039) 834 8700 Fax: (039) 834 1701

Email: shelebep@harrygwalamunicipality.gov.za

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS SUPPLY, DELIVERY, DESIGN AND INSTALLATION OF SIGNAGE.

Harry Gwala District Municipality hereby requests proposals from reputable and experienced service providers for the supply, delivery, design and installation of signage.

SPECIFICATION

- Designing and installation of signage for Harry Gwala District Municipality Satellite Offices (Kokstad Satellite, Main Office and Dr. NDZ satellite –Underberg Office **(Signs specification is attached)**).
- Service provider is required to use metal and plastic signs when installing in the listed satellite office.

The following conditions will apply:

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Valid tax clearance certificate or SARS pin.
- Central Supplier Database Registration.

The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- A signed MBD4 form must be submitted with a price written quotation (available on our website and reception area).
- A certified or original valid B-BBEE status level verification certificate must be submitted to claim preference points.
- 80/20 Preference points system will be used in Evaluation.

- Your company must be registered on municipal database and central supplier database.

CLOSING DATE

The closing date for the bidders is on ~~20~~ **21 August 2019 at 12h00**. Quotations must be enclosed in **SEALED ENVELOPES** and clearly labelled with the project name "**SUPPLY, DELIVERY, DESIGN AND INSTALLATION OF SIGNAGE**" on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipality, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed in writing to **Mrs. PP Cele** on 039 834 8700 during working hours.

Mrs A.N Dlamini
Municipal Manager



MAIN OFFICE	DETAILS	SIZE	QUANTITY
SIGNAGE			
Notice Board	Glass lockable notice board.	2 metres X 1.5 metre	1
DR NDZ (UNDERBERG OFFICE)			
NOTICE BOARD		1 metre X 1 metre	1
WELCOME BOARD			
	DR NKOSAZANE-DLAMINI ZUMA WATER WORKS		
MIN LAB	CLEAR SIGNAGE FOR MIN LAB	10x200x200 cdek	1
OFFICE BUILDING	CLEAR SIGNAGE FOR OFFICE BUILDING	10x200x200 cdek	1
DOSING PUMP ONE	CLEAR SIGNAGE FOR PUMP	10x200x200 cdek	1
DOSING PUMP TWO	CLEAR SIGNAGE FOR PUMP	10x200x200 cdek	1
CHLORINE GAS EMPTY	CLEAR SIGNAGE FOR CLORINE	10x200x200 cdek	1
CHLORINE GAS FULLY	CLEAR SIGNAGE FOR CHLORINE	10x200x200 cdek	1
BIO FILTER	CLEAR SIGNAGE BIO FILTER	10x200x200 cdek	1
MIXING TANK CHEMICAL	CLEAR SIGNAGE FOR MIXING TANK	10x200x200 cdek	1
STORE ROOM	CLEAR SIGNAGE FOR STORE ROOM	10x200x200 cdek	1
FULL GASES	CLEAR SIGNAGE FOR GASES	10x200x200 cdek	1
EMPTY GASES	CLEAR SIGNAGE FOR GASES	10x200x200 cdek	1
KOKSTAD SATTILITE OFFICE			
NOTICE BOARD			
WELCOME BOARD	KOKSTAD SATELLITE OFFICE	2 metre x2	1
WORKING HOURS NOTICE BOARD	CLEAR NOTICE BOARD	10 X 200x200 cdek	1