

FRIDAY 01 DECEMBER 2017 - FRIDAY 08 DECEMBER 2017



HARRY GWALA DISTRICT MUNICIPALITY

The Harry Gwala District Municipality situated in IXOPO invites applications from innovative and committed individuals for the under mentioned positions.

OFFICE OF THE MUNICIPAL MANAGER

RISK MANAGEMENT CLERK

Salary Grade B5: R171 266.89 - R186 065.27 p.a. (Plus applicable benefits) • Ref No. SOC 5/5/4/2/3

Requirements: • Grade 12/Matric • Relevant Certificate accredited by SAQA in Auditing, Forensic Investigation/Risk or relevant qualification • Computer literacy • 1 year working experience in a relevant field.

Key performance areas: • Assist with identification of risks in the respective departments discussing with the immediate superior • Assist with monitoring of compliances in relation to legislation, policies, procedures and controls • Assist with the monitoring of implementation of risk mitigation strategies • Assist in performing analysis of trends over certain reports • Perform monitoring by observations over delegated processes • Maintain all evidence portfolio • Perform all secretariat responsibilities of the unit • Produce reports to the Risk Officer • Perform any other duty as may be delegated by supervisor.

WATER SERVICES DEPARTMENT

MILLWRIGHT (2 POSTS)

Salary Grade D1: R311 003.33 - R337 995.56 p.a.
Ref No. WAT 5/5/4/2/8

Requirements: • Grade 12/Matric • NQF 6 in Electrical and Mechanical Engineering or relevant qualification • Millwright trade test or individual trade test certificate for electrical and mechanical trade • 3 years' proven experience in water pumps and motors and Electrical and mechanical controls • A valid code 08 driver's licence.

Key performance areas: Performs all the repairs and maintenance of the Water and Waste Water Plant machinery by: • Carrying out inspections, testing and fault finding on all asphalt plant machinery and equipment • Making various spares, bushes to shafts and cylinders for pump stations • Repairing/replacing all defective/worn out plant, equipment and accessories • Providing general engineering assistance • Undertaking general welding repairs.

Enquiries should be directed to: The Human Resources Office, on tel. (039) 834 5504/8752/8756.

Applications must be submitted with an Application Form which can be found on our website www.harrygwalam.gov.za accompanied by a comprehensive Curriculum Vitae, certified copies of educational qualifications and driver's licence must be addressed to: The Municipal Manager for attention: Miss N. Lungwengwe Executive Director: Corporate Services, Harry Gwala District Municipality, Private Bag X 501, IXOPO, 3276, to reach us no later than 15h00, 15 December 2017.

Further correspondence will be confined to shortlisted candidates. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. No faxed or e-mailed applications will be accepted.

NB: Canvassing with Councillors and Management will lead to disqualification. Harry Gwala District Municipality subscribes to National Equity Strategy.

The Council reserves the right not to continue with the interviews and appointments thereof if it feels that no suitable candidates could be found.

MRS A.N. DLAMINI: MUNICIPAL MANAGER