



# HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

## OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

Tel: (039) 834 8707 Fax: (039) 834 1701

E-mail: [kunenes@harrygwalam.gov.za](mailto:kunenes@harrygwalam.gov.za)

### ADVERTISEMENT

#### REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Harry Gwala District Municipality hereby requests quotations from suitably experienced service providers to supply and deliver 50 emergency relief boxes to be utilized for disaster incidents.

#### SPECIFICATION/SCOPE

1. The specification with which the emergency relief box must comply are as follows:

Items	Size	Quantity
Aluminium Pots and lids (10 piece)	15cm, 17.5cm, 20cm, 22.5cm, 25cm	1
Stainless Steel water Kettle for Gel Stove	3 Litre	1
Enamel Plates	22cm	12
Enamel teacups	8cm	12
Enamel Bowls	20cm	12
Plastic water bottle with tap	20 Litre	1
Plastic wash basin	55cm	1
Plastic dishwashing basin	38cm	1
Plastic bucket with lid	20 Litre	1
Gel stove, SABS tested	2 Plate	1
Gel, SABS tested	5 Litre	1
Eating utensil (Stainless steel)	Tablespoons	12
	Teaspoons	12
Stainless steel chopping knife	9" inch	2
Stainless steel breadknife	200mm	2

**Invalid or non-submission of the following documents will lead to immediate disqualification of the tender, specific goals points will not be allocated if the required documents are not submitted or invalid:**

- Registered on Central Supplier database registration (CSD) attach proof of registration.
- A signed MBD4 form must be submitted with all Bids (available on our website and reception).
- Utility bill: municipal statement/lease agreement/affidavit confirming non-payment of municipal services.

**The following conditions will apply:**

- Valid tax clearance certificate or SARS pin
- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- Your company must be registered on municipal database and central supplier database.
- 80/20 Preference points system will be used in Evaluation.
- Specific goals will be used to claim preference points.
- A total of 20 points will be allocated for specific goals.

**Allocation of specific goals**

<b>Specific goals allocated on terms of this tender</b>	<b>Number of points 80/20</b>	<b>Verification documents</b>
Ownership goal		
Youth ownership 51%: black	20	ID copies of directors   company registration   detailed CSD   Shareholders certificate
Women ownership 51%: black	12	ID copies of directors   company registration   detailed CSD   Shareholders certificate
Ownership with disability 51%: black	8	ID copies of directors   company registration   detailed CSD   medical certificate

## **CLOSING DATE**

The closing date for the bidders is on <sup>25</sup>..... **March 2024 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"SUPPLY AND DELIVERY OF 50 EMERGENCY RELIEF BOXES"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed, or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

## **BID ENQUIRIES**

All tender enquiries and all other matters shall be directed to **Mrs T Dzanibe or Miss N Mbona** on 039 834 8700 during working hours.



**GM SINEKE**  
**Municipal Manager**