



# HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

## OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

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### ADVERTISEMENT

#### REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Harry Gwala District Municipality invites reputable suitable qualified service providers for medical examinations and medical vaccinations for Harry Gwala District municipality employees.

#### SPECIFICATION

Service Provider should provide the following services:

- Twinrix Vaccination for 19 employees.
- Tetavax Vaccination for 19 employees.
- Typhim Vaccination for 19 employees.
- Periodic Medical Examination including X-rays for 7 employees.

**NB: Medical Examinations and Medical Vaccinations will be conducted at Harry Gwala District Municipality Main Office/ Disaster Management center (Ixopo**

**Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:**

- Central Supplier database registration
- A signed MBD4 form must be submitted with all Bids (available on our website and reception).
- Utility bill: municipal statement/lease agreement/affidavit confirming non-payment of municipal services.
- Appointment letter/order for conducting medical vaccinations and Medical Examinations
- All quotations submitted must have full name(s) of company, registration number, company letterhead.

**The following conditions will apply:**

- Valid tax clearance certificate or SARS pin
- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.

- Your company must be registered on municipal database and central supplier database.
- 80/20 Preference points system will be used in Evaluation.
- Specific goals will be used to claim preference points.
- A total of 20 points will be allocated for specific goals.

#### **Allocation of specific goals**

<b>Specific goals</b>	<b>Number of points 80/20</b>	<b>Verification</b>
Enterprise located within south Africa	15	CSD report, Utility bill: directors or co.  Affidavit   existing lease agreement, ID Copies
Ownership  ownership by black people 51%	5	ID copies of directors   company registration   detailed CSD   Shareholders certificate

#### **CLOSING DATE**

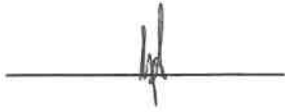
The closing date for the bidders is on ~~22~~ **23 May 2024 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"medical examination"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

## **BID ENQUIRIES**

All tender enquiries and all other matters shall be directed to **Mr. Xolo Mhlongo** on 039 834 8700 during working hours.



**Mr. GM SINEKE**

**MUNICIPAL MANAGER**