



HARRY GWALA DISTRICT MUNICIPALITY

“Together We Deliver and Grow”

OFFICE OF THE MUNICIPAL MANAGER

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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR REVIEW OF WATER SERVICES DEVELOPMENT PLAN

Harry Gwala District Municipality hereby requests proposals from suitably experienced services providers for the review of water services development plan.

DETAILED SCOPE OF WORK

The service provider will be required to perform the following:

- a) Review of the WSDP
 - Inception and stakeholder engagement.
 - Existing situation assessment.
 - Preparation of WSDP-IDP water sector report.
 - Work on the review of the WSDP with the municipal officials.
 - Obtain and update information outstanding from the municipal WSDP by conducting the research physically on site together with desktop investigation and obtain from other Consultants worked on infrastructure development for the municipality.
 - Water and sanitation development plan review and update business elements 1 – 4.
 - Water and sanitation development plan review and update topic 5 – 8.
 - Update all other sections of the WSDP.
 - Update the municipality’s geodatabase into our GIS for all constructed infrastructure.
 - Upload of the WSDP into the DWS Portal platform.
 - Participate in the publication of the municipal WSDP in various platforms.
 - Prepare the reports for WSDP implementation.
- b) Preparation of the Water Services Masterplan and Sanitation Masterplan.

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Valid tax clearance certificate or SARS pin
- Central Supplier database registration

The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT (if applicable).

- All quotations submitted shall be valid for 30 days after the tender closing date.
- A signed MBD4 form must be submitted with all Bids (available on our website and reception).
- 80/20 Preference points system will be used in Evaluation.
- Specific goals will be used to claim preferential points.
- Your company must be registered on municipal database and central supplier database.

Specific goals will apply as follows:

Enterprise located within the Republic of South Africa – 20 points.

Enterprise located outside the Republic of South Africa – 10 points.

Please take note of the TENDER EVALUATION CRITERIA.

Tenderers must score a minimum of 65 points to proceed for Preferential Point Scoring

<p>Quality of proposed personnel</p> <p><i>This must be supported by evidence (First four pages for each WSDP previously developed/reviewed) which shows <u>standard</u> (cover page, details of approving officials, Roll players & Professional Service Provider's details).</i></p> <p><i><u>NB:</u> No points will be allocated to a person who has not done this Web-based sector plan before.</i></p>	<p>The person brought by the PSP must have developed or reviewed 5 or more number of WSDPs (regardless of whether it's the same client or not). The person provided must have done this web-based plan successfully in the last five years and facilitated the uploading of the WSDP into the DWS Portal Platform.</p>	65
	<p>The person brought by the PSP must have developed or reviewed 2 - 4 number of WSDPs (regardless of whether it's the same client or not). The person provided must have done this web-based plan successfully in the last five years and facilitated the uploading of the WSDP into the DWS Portal Platform.</p>	45
	<p>The person brought by the PSP must have at least developed or reviewed WSDP once. The person provided must have done this web-based plan successfully in the last five years and facilitated the uploading of the WSDP into the DWS Portal Platform.</p>	25
<p>Company's WSDP development or review Experience</p>	<p>5 or more reference/appointment letters in Water Services Development Plan projects.</p>	35
	<p>2 - 4 reference/appointment letters in Water</p>	25

<i>NB: No points will be allocated to a PSP which has not done this Web-based sector plan before.</i>	Services Development Plan projects.	
	1 reference/appointment letters in Water Services Development Plan projects.	20
Total		100

CLOSING DATE

The closing date for the bidders is **on 16 July 2024 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **“REVIEW OF WATER SERVICES DEVELOPMENT PLAN”** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Mr. S. Ngcobo** on 039 834 8700 during working hours.



Mr. G.M Sineke

Municipal Manager