



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

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ADVERTISEMENT

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Harry Gwala District Municipality hereby requests for quotation from suitably experienced services providers to provide VIP catering services for Harry Gwala summer cup horse racing festival 2024.

SPECIFICATION

OFFICIALS MENU for 250 people (SATURDAY, 25th November 2024) at 12:00am
MORNING TEA at 08:00 (50 ppl)

Tea, Five roses & Rooibos

Coffee

Assorted Muffins

Assorted sandwiches (please include for vegetarian about 10 ppl)

Fresh milk

100% Fruit Juice

MENU 12:00 (250 ppl)

Western cuisine

- Chicken curry
- Lamb curry
- Savoury rice
- Mutton Curry

African cuisine

- Ujeqe
- Samp
- Tripe
- African vegetables

VEGETABLES

Cubed butternut topped with ring onions

Creamed spinach

Assorted seasonal vegetables tossed with garlic butter

SALADS

Cubed beetroot with chutney
Carrot, raisins & cabbage

DESSERTS

Fresh fruit display
Assorted cheese cake
Fresh fruit salad
Ice cream (Blue berry)

ASSORTED SOFT DRINK (250PPL)

Coke 55 cans
Coke light 10 cans
Tab 10 cans
Fanta grape 30 cans
Sprite 30 cans
Fanta orange 30 cans
Sprayberry 30 cans
Grapetiser 30 cans
Appletiser 30 cans
Still water 150 bottles
Liquifruit in cans 50 assorted cans

NB

- **SERVICE PROVIDER TO PROVIDE CUTLERY, DISHES, GLASES, AND CHAFFING DISHES, TO SERVE ALL THE MEALS WARM AND PROPERLY DRESSED PROFESSIONAL STAFF.**
- **WAITERS AND WAITRESSES MUST BE WELL DRESSED AND PRESENTABLE**
- **PLEASE NOTE THIS IS A DAY.**
- **SERVICE PROVIDER MUST BE VETTED.**

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Central Supplier database registration (CSD)
- The following MBD forms must be submitted with all Bids (available on our website and reception). MBD4, MBD6.1, MBD8, MBD9
- Municipal utility bill for the property rates and services for the company not older than 90 days/valid lease agreement/affidavit when your company operates from home or rural area.
- All quotations submitted must have full name(s) of company, registration number, company letterhead.
- A certificate of acceptability of food handling (COA)
- ID Copies and company registration

The following conditions will apply:

- Valid tax clearance certificate or SARS pin
- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- Your company must be registered on municipal database and central supplier database.
- 80/20 Preference points system will be used in Evaluation.

Allocation of points for specific goal

Specific goals	Number of points 80/20	Verification
RDP goal with 20 points		
Enterprise Located within Harry Gwala District	20	Utilities: directors or Co. affidavit existing lease agreement CSD

CLOSING DATE

The closing date for the bidders is on ⁹..... **October 2024 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"VIP CATERING FOR SUMMER CUP FESTIVAL"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Miss K. MATU and Mr Musa Dlamini** on 039 834 8700 during working hours.



GM SINEKE

Municipal Manager