



# HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

## OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

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### ADVERTISEMENT

#### REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Harry Gwala District Municipality hereby requests for quotation from suitably experienced services providers for supply, delivery and installation of horse owners and jockey's marquees and accessories for Harry Gwala summer cup horse racing festival 2024.

#### SPECIFICATION

##### 1. HORSE OWNERS AND JOCKEYS MARQUEE

- 20M X30M aluminum frame marquee with front glasses and 2 doors panel.
- Modula plastic flooring to cover 20m x 30m inside the marquee.
- Marquee must be fully draped in white colour with lighting inside the marquee (provide own generator)
- 20 round tables with table white tablecloths and centre pieces or floors.
- 16 trestles tables with tablecloths.
- 200 clear tiffany chairs.
- 15 sets of modern 5-seater couches.
- 10 cocktail tables with white cloth and 20 cocktail chairs
- Engineer certificate must be provided after a full inspection.
- 4 x fire extinguishers.

##### 2. LEGAL CONSIDERATIONS

- Stability certificates must be providing.
- Normal health practices must be followed in providing food and vetted service provider must be used.
- All service providers must be screened for security reasons and profiles must be provided.

**NB ALL INFRASTRUCTURE SET UP MUST START FROM 12 NOVEMBER 2024 AT 9:00 AM AND FINISHED BY 16 NOVEMBER 2024 AT 12:00 MIDDAY**

**Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:**

- Central Supplier database registration (CSD)
- The following MBD forms must be submitted with all Bids (available on our website and reception). MBD4, MBD6.1, MBD8, MBD9
- Municipal utility bill for the property rates and services for the company not older than 90 days/valid lease agreement/affidavit when your company operates from home or rural area. Attach a municipal payment arrangement agreement with the municipality for rates and services that are in arrears for more than 90 days.
- All quotations submitted must have full name(s) of company, registration number, company letterhead.

**The following conditions will apply:**

- Valid tax clearance certificate or SARS pin
- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- Your company must be registered on municipal database and central supplier database.
- 80/20 Preference points system will be used in Evaluation.

**Allocation of points for specific goal**

<b>Specific goals</b>	<b>Number of points 80/20</b>	<b>Verification</b>
RDP goal with 20 points		
Enterprise located with Harry Gwala District	12	Utilities: directors or Co.   affidavit   existing lease agreement   CSD
Enterprise Located within KZN province but outside Harry Gwala District Municipality	8	Utilities: directors or Co.   affidavit   existing lease agreement   CSD

## **CLOSING DATE**

The closing date for the bidders is on ~~.....~~<sup>24</sup> **October 2024 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"jockey's MARQUEES** on the outside of the envelopes addressed to **The Municipal Manager**. Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

## **BID ENQUIRIES**

All tender enquiries and all other matters shall be directed to **Mr Musa Dlamini and Miss K Matu** on 039 834 8700 during working hours.



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**GM SINEKE**

**Municipal Manager**