



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Harry Gwala District Municipality hereby invites reputable suitable and experienced service providers for supply and delivery of 2 laptops

SPECIFICATION

2 x Intel Core i5-10210U (4.20GHz, 6M cache), Integrated UHD 620 Graphics, 14" FHD (1920x1080) Wide View Anti-Glare, 8GB (1x8GB) 2133MHz LPDDR3 Memory, 512GB SSD PCIe NVMe M.2, Intel Dual Band Wireless AX201 + Bluetooth, 4-cell battery, Backlit Keyboard with numeric keypad, 65W AC Adaptor, Microphone, Qualcomm Snapdragon X20 LTE (DW5821e), Windows 11 Professional (64bit), Color Black, Weight: 2.65KG, Accessory: 65W charger, 3Yr Basic Warranty Onsite, carry case and lock cable. [Equivalent to Dell].

NOTE: The appointed service provider will be required to submit proof of warranty for all computers related to this procurement.

NB: We require site briefing for this procurement

Quotation closing date and time	Briefing date	Briefing venue
.....August 2025 at 12:00 August 2025 at 10:00	Harry Gwala Main office

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Central Supplier database registration (CSD)
- The following MBD forms must be submitted with all Bids (available on our website and reception). MBD4, MBD6.1, MBD8, MBD9
- Municipal utility bill for the property rates and services for the company not older than 90 days/valid lease agreement/affidavit when your company operates from home or rural area. Attach a municipal payment arrangement agreement with the municipality for rates and services that are in arrears for more than 90 days.
- All quotations submitted must have full name(s) of company, registration number, company letterhead.

The following conditions will apply:

- Valid tax clearance certificate or SARS pin
- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- Your company must be registered on municipal database and central supplier database.
- 80/20 Preference points system will be used in Evaluation.

Allocation of specific goals

Specific goals	Number of points 80/20	Verification
RDP GOAL		
South African owned enterprise	5	Municipal utility bill: directors or co. affidavit CSD
Ownership goal		
Youth ownership equal or above 51% black owned	15	Municipal utility bill: directors or co. affidavit CSD

CLOSING DATE

The closing date for the bidders is on ¹⁸..... **August 2025 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"laptops x2"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Mr T Mngadi** on 039 834 8700 during working hours.



GM SINEKE

Municipal Manager