



HARRY GWALA DISTRICT MUNICIPALITY

SOCIAL SERVICES AND DEVELOPMENT PLANNING DEPARTMENT

EXECUTIVE DIRECTOR: SOCIAL SERVICES AND DEVELOPMENT PLANNING

Total Remuneration Package: Min: R965 958.00 -
Mid: R1 103 953.00 - Max: R1 224 083.00 p.a. (all-inclusive
package) • Nature of appointment: Permanent Position

Appointment to the position of the Executive Director: Social Services and Development Planning will be on a permanent basis and will be performance-based. The appointment will be in terms of Section 56 and 57 of the Local Government: Municipal Systems Amendment Act, Act 3 of 2022, read together with the Local Government: Municipal Performance Regulations, 2006 and the Local Government: Municipal Finance Management Act: Municipal Regulations on Minimum Competency Levels of 2007. Successful candidates will be required to sign a performance agreement and disclosure of financial interest and shall be subjected to a security vetting.

Key requirements: • A Bachelor's Degree (NQF Level 7) in Social Sciences/ Public Administration or relevant qualification • Five (5) years' experience at middle management level • A qualification in the Certificate Programme in Management Development for Municipal Finance (CPMD MF) or attaining of the qualification within a reasonable time-frame in terms of the Municipal Regulations on Minimum Competency Levels, 2007 • Have proven successful institutional transformation within the public or private sector • A valid Code B driver's licence • Registration with the South African Council for Social Service Professionals (SACSSP) or a similar recognised relevant professional body will be an added advantage.

Leading competencies: • Strategic direction and leadership • People management • Program and project management • Financial management • Change leadership • Governance leadership.

Core competencies: • Moral competence • Planning and organising • Analysis and innovation • Knowledge and information management • Communication • Results and quality focus.

Knowledge: • Good knowledge and understanding of relevant policy and legislation • Good knowledge and understanding of institutional governance systems and performance management • Understanding of Council operations and delegation of powers as well as: * Health Service Management * Public Safety Management * Disaster Management * Rural and Urban Development Planning * Integrated Development Planning * Performance Management * Sports, Cultural, Youth, Gender, Disability and other Community Sectoral issues. • Good knowledge of Supply Chain Management Regulations and the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 • Good Governance • Knowledge of geographical information systems • Knowledge of spatial, town and development planning.

Key performance areas: Reporting directly to the Accounting Officer, the incumbent shall be expected to: • Provide strategic leadership in the Social Services and Development Planning Department of the Municipality • Develop and continuously evaluate short- and long-term strategic financial objectives and ensure that internal financial targets and budgets are fully consistent with the Municipality's IDP, SDBIP's and relevant agreements with other sectors of Government • Manage the Social and Development Planning Department by implementing the departmental performance plan • Manage departmental cross-cutting issues on a day-to-day basis and co-ordinate operational activities effectively • Ensure the implementation of strategic priorities identified by Council • Assist the Accounting Officer with other roles and responsibilities delegated to the Executive Director: Social Services and Development Planning position in terms of relevant legislation. • Provide overall management of: * Health Services Management * Public Safety Management * Disaster Management * Rural and Urban Development Planning * Sports, Cultural, Youth, Gender, Disability and other Community Sectoral issues.

Enquiries should be directed to: Human Resource, on tel: (039) 834 8756/ 5504/8752. Faxed applications **WILL NOT** be accepted.

Applications must be submitted with a signed application form, which can be found on our website www.harrygwalam.gov.za accompanied by a comprehensive Curriculum Vitae, certified copies of educational qualifications, identity document and driver's licence must be addressed to: **The Municipal Manager for attention: Mrs. T.T. Thiyane-Magaqa, Executive Director: Corporate Services, Harry Gwala District Municipality, Private Bag X501, Ixopo, 3276, or can be hand delivered at: 40 Main Street, Ixopo, 3276, or e-mailed to: recruitment@harrygwalam.gov.za to reach us no later than 15h00, 7 FEBRUARY 2025.**

Further correspondence will be confined to shortlisted candidates. If you have not been contacted within four months of the closing date of the advertisement, please accept that your application has been unsuccessful.

NB: Canvassing with Councillors or Management will lead to an immediate disqualification. The Harry Gwala District Municipality subscribes to the National Equity Strategy.

The Council reserves the right not to continue with the interview and appointment if it feels that no suitable candidate could be found.

NB: All applications must be submitted using the Harry Gwala District Municipality application form and failure to do so will lead to a disqualification.

MR G.M. SINEKE: MUNICIPAL MANAGER