



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

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REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Harry Gwala District Municipality hereby requests proposals from suitably experienced services providers for the Safety, health, and environmental training (SHE REPS) for 40 employees

SPECIFICATION

The training must cover the following unit standard

- Demonstrate knowledge and application of the occupational health & safety Act,85 of 1993 (OHSA)
- Responsibility of management in terms of the Act.
- Unit standard 242668, 4 credits

The service provider/s should provide the following

- Training material
- Training facilitation for two days, assessment and moderation
- Certificate of learners
- Refreshments (tea served with sandwiches & muffins and finger lunch for 40 learners)

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Central Supplier database registration
- A signed MBD4 form must be submitted with all Bids (available on our website and reception).
- Affidavit residing within the District / Utilities : Directors or company
- Company registration
- ID Copies
- Proof / Appointment letter and reference for rendering the service

The following conditions will apply:

- Valid tax clearance certificate or SARS pin
- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- Your company must be registered on municipal database and central supplier database.
- 80/20 Preference points system will be used in Evaluation.

Specific goals	Number of points 80/20	Verification
Reconstruction & Development Program goals (RDP)	20	
Enterprise Located within Kwa-Zulu Natal province	15	Utilities : directors or Co. affidavit existing lease agreement
South African owned enterprise but outside KZN province	5	Utilities : directors or Co. affidavit existing lease agreement

CLOSING DATE

The closing date for the bidders is **on. 6. November 2023 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"SUPPLY AND DELIVERY OF SAFETY, HEALTH, AND ENVIRONMENTAL TRAINING (SHE REPS)"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Mrs P Cele** on 039 834 8700 during working hours.



GM SINEKE

Municipal Manager