



# HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

## OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

Tel: (039) 834 8707 Fax: (039) 834 1701

E-mail: [kunenes@harrygwalmunicipality.gov.za](mailto:kunenes@harrygwalmunicipality.gov.za)

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### ADVERTISEMENT

#### REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Harry Gwala District Municipality hereby requests for quotations from suitably experienced services providers for supply and replacement of recording system and delegate microphones at the municipal council chamber.

#### SPECIFICATION/SCOPE

- 1 x Recording system for Delegate microphone
- 44 x Delegate microphone ( including 1 x chairman microphone )
- Skills transfer to municipal personnel

**NB: site visit will need to be conducted to ascertain the exact number operation hour, equipment and components, which needs to be installed/replaced**

**The date for the site visit will be 4<sup>th</sup> - 5<sup>th</sup> September 2023**

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Central Supplier database registration
- A signed MBD4 form must be submitted with all Bids (available on our website and reception).
- Affidavit residing within the District / Utilities : Directors or company
- Company registration
- ID Copies

The following conditions will apply:

- Valid tax clearance certificate or SARS pin
- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- Your company must be registered on municipal database and central supplier database.
- 80/20 Preference points system will be used in Evaluation.

### Specific goals allocation

Specific goals	Number of points 80/20	Verification
Reconstruction & Development Program goals ( RDP )		
Enterprise located within south Africa outside of KZN	10	Utilities : directors or Co.   affidavit   existing lease agreement   CSD
Enterprise located within KZN province	20	Utilities : directors or Co.   affidavit   existing lease agreement   CSD

### CLOSING DATE

The closing date for the bidders is on **8 September 2023 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"replacement of recording system"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

### BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Mr T Mngadi** on 039 834 8700 during working hours.

  
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**GM SINEKE**

**Municipal Manager**