



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

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ADVERTISEMENT

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

Harry Gwala District Municipality hereby requests for quotation from suitably experienced services providers for website hosting and technical support for 24 months period.

SPECIFICATION/SCOPE

- Hosting of the website
- Backing up the current and new website and ensuring the integrity of the backups
- Editing the website content and uploading of documents timeously
- Identification and resolution of faults
- Testing and sign off
- Documentation
- Conduct training and skill transfer to designated personnel

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Central Supplier database registration
- A signed MBD4 form must be submitted with all Bids (available on our website and reception).
- Utilities : Utility bill: municipal statement/lease agreement/affidavit confirming non payment of municipal services
- Company registration
- ID Copies : Directors or company

The following conditions will apply:

- Valid tax clearance certificate or SARS pin
- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- Your company must be registered on municipal database and central supplier database.

- 80/20 Preference points system will be used in Evaluation

Allocation of points for specific goals

Specific goals	Number of points 80/20	Verification
RDP goal with 20 points		
Enterprise Located within KZN province	20	Utilities : directors or Co. affidavit existing lease agreement CSD
Enterprise Located within South Africa outside of KwaZulu Natal	10	Utilities : directors or Co. affidavit existing lease agreement CSD

CLOSING DATE

The closing date for the bidders is on ~~26~~ **26 October 2023 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"WEBSITE HOSTING AND TECHNICAL SUPPORT"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Mr T. Toni** on 039 834 8700 during working hours.



GM SINEKE

Municipal Manager

